

REGULAR MEETING  
January 15, 2025

Board Members Present:

Trustee Bryan Woleben  
Trustee Brandy Smith  
Trustee Kari Doino  
Trustee Drew Ransom

Board Member Absent:

Mayor Craig Miller

Present:

Scott Jagoda, Village Clerk/Treasurer  
Peter Clark, Attorney  
Ken Becker, Streets Supervisor – left at 6:50  
Jim Rizzo Jr. – left at 6:23  
Harry Pugh, Fire Chief – left at 6:23  
Rich Lewis, WWTP – left at 6:50  
Steve Smith 6:06 – left at 6:23

Trustee Woleben opened the meeting with the pledge to the flag at 6:00 p.m. followed by a moment of silence for Fran Lus and Dan King.

**Public Comments:** None.

**Department Reports:**

**Scott Jagoda, Village Clerk/Treasurer** – None.

**Fire Department – Harry Pugh Fire Chief** – Chief Pugh introduced the monthly fire department report for December, there were 19 calls for the month.

A motion was made by Trustee Drew Ransom seconded by Trustee Kari Doino to put out to bid a new heavy rescue truck for the fire department, voting was unanimous, motion carried.

Chief Pugh noted they purchased a new battery-operated rescue tool from their fund drive.

**Village Attorney Peter D. Clark** – Peter noted he will draft a local law to allow fire department members who are on the board to vote on all matters without declaring a necessity.

Peter provided the easement for Railroad Ave. to Ken Becker and another copy for Village Hall.

**Ken Becker, Streets Dept.** – Ken noted one tank at the water plant property is 75% full.

**Wendy Spinuzza, Code Enforcement Officer** – Trustee Woleben introduced the code enforcement officers report for December, there were 3 permits issued and 1 violation.

Clerk Jagoda noted a public hearing for the planning board on January 22, 2025 at 5:00pm for Phillip Giambra to operate a gaming lounge.

**Rich Lewis - Wastewater Treatment Plant** – Rich noted they have been taking on more water due to snow and storms.

**Electric Department – Joe Majkowski, Electric Lineman** – Trustee Ransom introduced a report for the electric department for December 2024.

**Brocton/Portland Water Group** – No report.

**Committee Reports:**

**Trustee Bryan Woleben** – No report.

**Trustee Kari Doino** – Trustee Doino noted with minimum wage going up it should be considered when budgeting for the summer recreation program. The board would like to get applications for the program submitted soon to get a staff hired.

**Trustee Drew Ransom** – No report.

**Trustee Brandy Smith** – No report.

**Mayor Report:** - No report.

**New Business:**

RESOLUTION 01-2025

BUDGET TRANSFERS

WHEREAS, the Village Board of Trustees has reviewed the recommendations from its auditors/accountants, Bahgat/Laurito-Bahgat, regarding budget transfers which are set forth in their letter dated January 13, 2025 and find said recommendations to be in order,

NOW BE IT RESOLVED; the following budget transfers as set forth in said letter are hereby approved;

**GENERAL FUND**

Modify General Fund budget by increasing Revenue line A4089 Federal Aid (ARPA) by \$40,031 & increasing Expenditure accounts A1620.4 Shared Services Building by \$6,428, A 7110.2 Parks Equipment by \$5,948, & A9901.9 Transfer to Other funds by \$27,655

*To reflect the recognition and use of previously approved ARPA Revenue and Expenditures*

**WATER FUND**

Modify Water Fund budget per the attached proposed budget for 2024-2025 operations of the Brocton-Portland Water System

Resolution was introduced by Trustee Drew Ransom, second by Trustee Bryan Woleben with vote as follows:

\_\_4\_\_ ayes

\_\_0\_\_ nays

\_\_1\_\_ absent

Date: January 15, 2025

Scott Jagoda  
Village Clerk/Treasurer

**Old Business:**

A motion was made by Trustee Drew Ransom, seconded by Trustee Brandy Smith to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Brandy Smith, seconded by Trustee Kari Doino to approve December 18<sup>th</sup> regular meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Kari Doino, seconded by Trustee Brandy Smith to approve the written reports as presented. Vote was unanimous, motion carried.

A motion was made by Trustee Drew Ransom seconded by Trustee Brandy Smith to enter executive session to discuss possible litigation at 6:50pm, voting was unanimous, motion carried.

A motion was made by Trustee Drew Ransom seconded by Trustee Brandy Smith to enter back into regular session at 6:58pm, voting was unanimous, motion carried.

A motion was made by Trustee Kari Doino seconded by Trustee Brandy Smith to authorize the mayor to sign any legal papers or lawsuit to enforce the NYS fire and building code within the Village of Brocton, voting was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:00p.m. by Trustee Drew Ransom seconded by Trustee Brandy Smith. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda  
Village Clerk/Treasurer

