

REGULAR MEETING
November 20, 2024

Board Members Present: Mayor Craig Miller
Trustee Bryan Woleben
Trustee Ed Bellando

Board Member Absent: Trustee Kari Doino
Trustee Drew Ransom

Present: Scott Jagoda, Village Clerk/Treasurer
Peter Clark, Attorney
Braden Carmen, Observer
Ken Becker, Streets Supervisor
Brandy Smith
Eric Wies, CPL – left at 6:08
Bill Hilliard – left at 6:12

Mayor Miller opened the meeting with the pledge to the flag at 6:00 p.m.

Eric Wies provided updates on the Central Avenue Water Main Project including all of the infrastructure is completed but clean-up and sidewalks still need to be completed.

A motion was made by Trustee Bryan Woleben seconded by Trustee Ed Bellando to approve change order #2 which included a decrease of \$68,737.00 to total cost of project, voting was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben seconded by Trustee Ed Bellando to approve Amendment #1 increase of \$18,000 related to Construction Observation services of CPL, voting was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben seconded by Trustee Ed Bellando to approve Amendment #2 increase of \$9,000 related to Design services of CPL, voting was unanimous, motion carried.

Public Comments: Bill Hilliard asked for assistance with a neighbor who has a fallen tree that has not been cleaned up. Mayor Miller will contact code enforcement officer. Bill also noted the continuous problem of speeding on Central Avenue.

Department Reports:

Scott Jagoda, Village Clerk/Treasurer – A motion was made by Trustee Ed Bellando seconded by Trustee Bryan Woleben to approve the quote for 7 new windows in Village Hall by Miller and Sons Construction to be paid from ARPA funds, voting was unanimous, motion carried.

Fire Department – Harry Pugh Fire Chief – Mayor Miller introduced the monthly fire department report for October, there were 28 calls for the month.

A motion was made by Trustee Ed Bellando seconded by Trustee Bryan Woleben to allow the mayor to sign the existing ALS-BLS Joint Prehospital Service Agreement extending the contract

for an additional 3 years, voting was unanimous, motion carried. Attorney Peter Clark stated the “rule of necessity” for voting purposes.

Village Attorney Peter D. Clark – Peter noted the easement at Railroad Ave. has been completed on the village’s end and is now in Carbon Graphite’s control to move forward.

Ken Becker, Streets Dept. – Ken noted the reservoir has all been mowed and the county is assisting with the demolition of the underground tanks to fill in and make safe.

A motion was made by Trustee Bryan Woleben seconded by Trustee Ed Bellando to purchase 9 signs stating the winter parking times to be placed at each entrance to the village from line item 5110.4 not to exceed \$1700.00, voting was unanimous, motion carried.

Wendy Spinuzza, Code Enforcement Officer – Mayor Miller introduced the code enforcement officers report for October, there were 5 permits issued and 3 violations.

Rich Lewis - Wastewater Treatment Plant – The mayor introduced a report for the month of October.

Electric Department – Joe Majkowski, Electric Lineman – The mayor introduced a report for the month of October including the approval to remove electric service at the water plant.

A motion was made by Trustee Bryan Woleben seconded by Trustee Ed Bellando to purchase a new 2025 Ford F-150 from Shults Jamestown for \$43,615.34 from the remaining ARPA funds and line item 955.8 Capital Projects Equipment, voting was unanimous, motion carried.

Brocton/Portland Water Group – A motion was made by Trustee Bryan Woleben seconded by Trustee Ed Bellando to hire Mitchell Magierski as Water Maintenance Worker, all wages/benefits to be paid from water group funds, voting was unanimous, motion carried.

Committee Reports:

Trustee Bryan Woleben – No report.

Trustee Kari Doino – No report.

Trustee Drew Ransom – Trustee Ransom

Trustee Ed Bellando – Trustee Bellando noted Maple Grove had already turned down the proposal for electric buses and presumed Brocton School would do the same.

Mayor Report: - Mayor Miller congratulated Brandy Smith and Drew Ransom on being elected as Village Trustees and thanked all of the election workers for their service to the election.

New Business:

RESOLUTION 33-2024

SET HOLIDAY SCHEDULE FOR 2025

WHEREAS, The Board of Trustees has set forth the celebrated holidays for the Village of Brocton as follows,

Martin Luther King Day	Monday, January 20, 2025
Presidents Day	Monday, February 17, 2025
Good Friday	Friday, April 18, 2025
Memorial Day	Monday, May 26, 2025
Juneteenth Independence Day	Thursday, June 19, 2025
Independence Day	Friday, July 4, 2025
Labor Day	Monday, September 1, 2025
Columbus Day	Monday, October 13, 2025
Veterans Day	Tuesday, November 11, 2025
Thanksgiving Day	Thursday, November 27, 2025
Day After Thanksgiving	Friday, November 28, 2025
Christmas Day Before (Half Day) 2025	Wednesday, December 24,
Christmas Day	Thursday, December 25, 2025
Christmas Day After	Friday, December 26, 2025
New Year's	Thursday, January 1, 2026

NOW THEREFORE BE IT RESOLVED, the holidays will be observed by the Village of Brocton and its employees.

Resolution was introduced by Trustee Bryan Woleben, second by Trustee Ed Bellando with vote as follows:

__3__ ayes __0__ nays __2__ absent

Date: November 20, 2024

Scott Jagoda
Village Clerk/Treasurer

RESOLUTION 34-2024

APPROVE NEW FIRE DEPARTMENT MEMBER

WHEREAS, Chief Harry Pugh has requested to accept Mark Furman pending a background check as a member of the Brocton volunteer fire department,

NOW THEREFORE BE IT RESOLVED, authorization is approved to acknowledge and accept Mark Furman as a volunteer firefighter.

Resolution was introduced by Trustee Ed Bellando, second by Trustee Bryan Woleben with vote as follows: Attorney Peter Clark stated the “rule of necessity” for voting purposes.

__3__ ayes __0__ nays __2__ absent

Date: November 20, 2024

Scott Jagoda
Village Clerk/Treasurer

Old Business:

A motion was made by Trustee Bryan Woleben, seconded by Trustee Ed Bellando to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Ed Bellando to approve October 16th regular meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Ed Bellando to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:05p.m. by Trustee Ed Bellando seconded by Trustee Bryan Woleben. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda
Village Clerk/Treasurer